

FORM-A
See Rule – 4(I)

Application for Information under section 6(1) of the Act

To

The Public Information Officer
(Name of the office with address)

1. Full name of the applicant
2. Father / Spouse name
3. Permanent address
4. Particulars in respect of Identity of the applicant
5. Particulars of information solicited
 - (a) Subject matter of information
 - (b) The period to which the information relates
 - (c) Specific details of information required
 - (d) Whether information is required by post / in person /E-mail
(The actual postal charges shall be included in providing information)
 - (e) In case by post (ordinary, registered or speed)
6. Address/E-mail Id to which information will be sent & in which form
7. Has the information provided earlier
8. Is this information not made available by the public authority
9. Do you agree to pay the required fee
10. Have you deposited application fee
(If yes details of such deposit)
11. Whether belongs to BPL category, have you furnished the proof of the same

Place
Date

Full Signature of the applicant
Address

Office of the Public Information Officer

Received the application from _____
address _____
on _____ seeking information.

Place
Date

Full name of Public Information Officer
Designation
Seal